**Brief notes/advice**

1. Introduce yourself, say hello, remind them of your position
2. Remember to emote - express your feelings, smile, gesture
3. Consider including a picture of a loved one or something that makes you smile or laugh by your screen to make it more natural
4. Individualize the learning by saying ‘you’ instead of students or participants
5. Slide for Learning Objectives - Plural not singular ‘Learning Objective’
6. Include an intro of yourself at the beginning of every video and say hello again
7. Increase length of video to 10-12 mins for the more technical units in the module.
8. Recommend including annotation during the circles to circle key words or highlight words for emphasis. It can be a good tactic for more interactive learning.
9. Matt to confirm that he can download both the audio and visual components of the video
10. Recommend pausing video when the train goes back?
11. Recommend creating a brief script for slide transition